

## SFI/PEFC Program

### 'Acknowledgement of Conformity and Understanding'

Pursuant to the requirements of the *RR Donnelley Multi-site SFI CoC Program* (the "Corporate Program") and the *SFI Guidelines for Sampling of Multi-site Organizations for Chain of Custody Certification*, I, as Site Manager for the aforementioned site do hereby:

1. **Confirm** that our SFI/PEFC procedure is developed, approved and fully implemented, and includes all necessary requirements to meet the SFI/PEFC program COC Standard; AND,
2. **Confirm** that the training required to satisfy procedure requirements is completed; AND,
3. **Confirm** that an internal audit of the SFI/PEFC Program process and the requirements and records for any produced SFI/PEFC applications have been completed and documented; AND
4. **Confirm** that the results of the internal audit have been submitted for Management Review and that the results of this review have been documented; AND
5. **Confirm** that the contact information below is current; AND,

Address	Site Manager	SFI Procedure Owner
Location name and Address: RR Donnelley Prague s.r.o. Chrastany 207 Praha-zapad, 252 19 Czech Republic	<b>Name:</b> Neil Keleher <b>Title:</b> Managing Director <b>Email:</b> neil.keleher@rrd.com <b>Ph:</b> (+420) 702 187 336 <b>Fax:</b>	<b>Name:</b> Václav Fíkar <b>Title:</b> Quality Manager <b>Email:</b> vaclav.fikar@rrd.com <b>Ph:</b> (+420) 722 064 101 <b>Fax:</b>

6. **Acknowledge and agree**, that this site will:
  - i. Comply with the obligations and responsibilities of multi-site chain of custody certification as outlined in the SFI/PEFC Program Chain of Custody certification standards;
  - ii. Participate in the RR Donnelley SFI/PEFC multi-site Chain of Custody certification process for the duration of the program; and
  - iii. Comply with the SFI/PEFC Chain of Custody procedure for this site.

_____ Václav Fíkar Name	_____ 20.2.2020 Date
_____ Quality Manager Title	<b>RR Donnelley Prague s.r.o.</b> Za Trati 207, 252 19 Praha - západ IČ: 27457991, DIČ: CZ27457991